



# Planning & Program Review Committee

8/3/2009

3:00 – 5:00

## Members:

\* Present

Charlie Ng (co-chair) \*

Cheryl Marshall \*

Kathy Crow \*

Ralph Rabago

Gloria Harrison (ex-officio) \*

Catherine Pace-Pequeño(co-chair) \*

Gary Williams \*

Michelle Riggs

Matthew Lee \*

## ----- Minutes -----

- I. Continued discussion reviewing handbook
  - a. Discussed lack of follow through; how do we get campus to do what is assigned?
  - b. Discussed “when something is good enough”
  - c. How do we work together?
- II. Data
  - a. By incorporating training into standing meetings such as chairs council and management meetings, it will ensure those who are responsible and accountable will have the training necessary.
  - b. Also will add information regarding data to the website, provide to the dean, etc.

Next Meeting:

8/10/2009 3:00-5:00 – Continue Review of Handbook

**NEXT MEETING WILL IN LADM 217, 8/10/2009 FROM 3:00 – 5:00**